

# Quantity Surveyor

Aarsleff Ground Engineering Ltd are seeking talented Quantity Surveyors to join their dynamic team. You will be part of a busy operational department in one of the UK's largest Ground Engineering companies, working in a dynamic and progressive environment. The role will be challenging, demanding, varied and a fantastic opportunity to work in an experienced high performing operational team, whilst working closely with the Commercial Director.

These positions will generally be based at either our Head Office at Newark, Nottinghamshire, or our office in Doncaster, South Yorkshire. However, this role will also require that the successful candidate will travel across the UK meeting our clients during contractual negotiations.

## THE JOB

- Support to and reporting to the Divisional Director
- Work closely with the Management structure providing guidance and support on all commercial matters.
- Review and negotiate sub-contract orders incorporating appropriate amendments to reduce risk and improve the company commercial position. Ensure that agreements are in place prior to onsite project starts.
- Negotiate Framework Agreements with clients and suppliers where and advised and requested by business units.
- Ensure Contract files are compiled when orders are awarded both in electronic and hardcopy format. Engrossed copies are received, seals register managed for these, Warranties, Bonds, PCG and similar.
- Work closely with Operations departments to place any Sub-Contracts Orders.
- Assist and mentor colleagues in Operations departments in the execution of their administrative duties, providing problem solving and solutions to any performance issues.
- Assist Operations colleagues in submission of accurate valuations, on time, ensure further measure, records and other documents are used when evaluating applications for payment.
- Liaise with Accounts department cash received and maintenance of Contracts & Disputes database, register. Also, assistance to Credit Controller / Operations with recovery of outstanding monies. Close out aged debts contracts / old disputes /claims.
- Work with Operations colleagues and customers to resolve disputes.
- Work with Operations colleagues identifying variations / claims and ensuring contractual notices are complied with.
- Credit checks agreeing terms with clients.
- Work with Senior Management team in respect of any legal matters

## SALARY

- To be discussed at interview, dependent on qualifications and experience
- Company benefits: Death in service – 2 x Salary, Income protection, Employee assistance programme, discount portal, eye test vouchers
- Continued professional training & development opportunities

## THE PERSON

### SKILLS AND QUALIFICATIONS

- Right to Work in the United Kingdom
- Full clean UK Driving Licence
- Degree level Construction Quantity Surveyor or similar
- QS = 2+ years in Sub-Contractor Quantity Surveying environment
- IT competent in Microsoft packages
- Organised and accurate.
- Possess and demonstrate excellent communication skills.
- Be calm, logical and flexible
- Willing to travel to other Aarsleff GE Ltd office locations and client offices the UK
- Great negotiator
- Professional manner

Written applications to:

FAO HR

Aarsleff Ground Engineering, Hawton Lane, Balderton,  
Newark, Nottinghamshire, NG24 3BU  
[hr@arsleff.co.uk](mailto:hr@arsleff.co.uk)

\*It is the policy of Aarsleff Ground Engineering Ltd to comply with all relevant legislation regarding Equal Opportunity and Diversity.



**AARSLEFF**